

**URBAN AREAS DEVELOPMENT AUTHORITY
MARDAN**



**ADP NO.2083/210568 (2021-22) REHABILITATION OF
INFRASTRUCTURE IN SHEIKH MALTOON TOWN MARDAN
PHASE-II**

PREQUALIFICATION DOCUMENTS

May-2022

EA EAST ASIAN CONSULTANTS
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**INVITATION
FOR
DOCUMENTS**

INVITATION FOR DOCUMENTS

GOVERNMENT OF KHYBER PAKHTUNKHWA
URBAN AREA DEVELOPMENT AUTHORITY MARDAN

PRE-QUALIFICATION OF CONTRACTORS

Urban Area Development Authority (UADA), Mardan hereby invites applications from eligible firms having valid registration with Pakistan Engineering Council in relevant category with code CE-09 (i) of specialization in infrastructure works like sewerage, water supply, roads etc and should have adequate financial soundness, similar works experience, skilled staff, machinery, equipment. The eligible firms are required to submit the applications along prequalification document on or before 16-06-2022 till 1200 hrs in the office of Director UADA Mardan.

S.No	Name of Work	Required Category	Last Date of Submission
01	ADP No.2083/210568 (2021-22) Rehabilitation of Infrastructure in Sheikh Maltoon Town Mardan Phase-II	C-1 or above	1200 hrs, 16-06-2022

Terms & Conditions:

Firms shall submit following information / particulars duly supported with necessary documents on standard forms available in prequalification documents:-

- Interested firms are required to submit applications for the works given above. Only firms prequalified will be invited to submit financial bid for above mentioned work.
- Complete Bio-data of firms / List of Technical & other administrative staff with their qualification and experience along with undertaking duly signed by the Technical Staff (i.e. Engineers & DAE) regarding their confirmation of employment with the firm that these would be available during execution of the project.
- Registration of firm with Pakistan Engineering Council valid till 30-06-2022, FBR & KPRA.
- The firms must furnish the successful Work Completion Certificates of projects of similar nature same or more quantum of work executed in last ten (10) years.
- NTN along with up to date tax clearance certificate for last three (03) years from tax authorities. The firm must be an active tax payer in the list of FBR.
- Undertaking on stamp paper duly verified by Oath Commissioner that firm is neither involved in any litigation or abandoned any work in any department nor black listed as a result and a certificate to the effect that all documents, particulars/information furnished are true and correct.
- If the firms submit incorrect information / documents, they shall be disqualified / blacklisted at any stage.
- All the interested firms may obtain prequalification documents on depositing document fee of Rs.3000/- (non-refundable) in shape of call deposit in the name of Director, UADA Mardan during any working hours five (05) days before the submission day on firm letter head.
- The documents can also be downloaded from www.mda.gkp.pk and KPPRA website.

For submission of documents, please contact:
(SAHIBZADA MOHAMMAD TARIQ)
DIRECTOR

Urban Area Development Authority
Sector-F, Sheikh Maltoon Town Mardan
Tele: +92-937-9230433

**INSTRUCTIONS
TO
BIDDERS**

INSTRUCTIONS TO BIDDERS

A. GENERAL

IB.1 Scope of Bid

- 1.1 The Employer as defined in the Bidding Data hereinafter called “the Employer” wishes to receive bids for the construction and completion of works as described in these Bidding Documents, and summarized in the Bidding Data hereinafter referred to as the “Works”.
- 1.2 The successful bidder will be expected to complete the Works within the time specified.

IB.2 Eligible Bidders

- 2.1 This Invitation for Bids is open to all bidders meeting the following requirements:

Duly licensed by the Pakistan Engineering Council (**PEC**) in the Category **C-1** and above with code CE-09.

IB.3 Site Visit

- 3.1 The bidders are advised to visit and examine the Site of Works and its surroundings and obtain for themselves on their own responsibility all information that may be necessary for preparing the bid and entering into a contract for construction of the Works. All cost in this respect shall be at the bidder’s own expense.
- 3.2 The bidders and any of their personnel or agents will be granted permission by the Employer to enter upon his premises and lands for the purpose of such inspection, but only upon the express condition that the bidders, their personnel and agents, will release and indemnify the Employer, his personnel and agents from and against all liability in respect thereof and will be responsible for death or personal injury, loss of or damage to property and any other loss, damage, costs and expenses incurred as a result of such inspection.

B. Pre-Qualification Documents

IB.4 Contents of pre-qualification Documents

- 4.1 The bidders are expected to examine carefully the contents of all the above documents. Failure to comply with the requirements of pre-qualification documents submission will be at the Bidder’s own risk.

IB.5 Clarification of Bidding Documents

- 5.1 Any prospective bidder requiring any clarification (s) in respect of the pre-qualification documents may notify the Employer in writing at the Employer’s address indicated in the Invitation for Bids.

C. Preparation of Pre-Qualification Documents

IB.6 Language of Bid

6.1 The pre-qualification documents and all correspondence and documents related to the bid exchanged by a bidder and the Employer shall be in the bid language stipulated in the Bidding Data and Particular Conditions of Contract. Supporting documents and printed literature furnished by the bidders may be in any other language provided the same are accompanied by an accurate translation of the relevant parts in the bid language, in which case, for purposes of evaluation of the bid, the translation in bid language shall prevail.

IB.7 Documents Accompanying the pre-qualification documents

7.1 Each bidder shall:

- (a) Submit a written power of attorney authorizing the signatory of the bid to act for and on behalf of the bidder;
- (b) Update the information indicated and listed in the pre-qualification Data and previously submitted with the application for prequalification, and continue to meet the minimum criteria set out in the prequalification documents which as a minimum, would include the following:
 - (i) Evidence of access to financial resources along with average annual construction turnover;
 - (ii) Financial predictions for the current year and the two following years including the effect of known commitments;
 - (iii) Work commitments since prequalification;
 - (iv) Current litigation information; and
 - (v) Availability of critical equipment. And

7.2 Pre-qualification documents submitted by a joint venture of two (2) or more firms shall comply with the following requirements:

- (a) The bid and in case of a successful bid, the Form of Contract Agreement shall be signed so as to be legally binding on all partners;
- (b) one of the joint venture partners shall be nominated as being in charge; and this authorization shall be evidenced by submitting a power of attorney signed by legally authorized signatories of all the joint venture partners;
- (c) the partner-in-charge shall always be duly authorized to deal with the Employer regarding all matters related with and/or incidental to the execution of Works as per the terms and Conditions of Contract and in this regard to incur any and all liabilities, receive instructions, give binding undertakings and receive payments on behalf of the joint venture;

REHABILITATION OF INFRASTRUCTURE IN SHEIKH MALTOON TOWN MARDAN PHASE-II

- (d) all partners of the joint venture shall at all times and under all circumstances be liable jointly and severally for the execution of the Contract in accordance with the Contract terms and a statement to this effect shall be included in the authorization mentioned under Sub-Para (b) above as well as in the Form of Bid and in the Form of Contract Agreement (in case of a successful bid); and
- (e) a copy of the agreement entered into by the joint venture partners shall be submitted with the bid stating the conditions under which it will function, its period of duration, the persons authorized to represent and obligate it and which persons will be directly responsible for due performance of the Contract and can give valid receipts on behalf of the joint venture, the proportionate participation of the several firms forming the joint venture, and any other information necessary to permit a full appraisal of its functioning. No amendments / modifications whatsoever in the joint venture agreement shall be agreed to between the joint venture partners without prior written consent of the Employer.

7.3 Bidders shall also submit proposals of work methods and schedule, in sufficient detail to demonstrate the adequacy of the Bidders' proposals to meet the technical specifications and the completion time.

D. SUBMISSION OF PRE-QUALIFICATION DOCUMENTS

IB.8 Sealing and Marking of Documents

- 8.1 Each bidder shall submit his Documents as under:
 - (a) ORIGINAL and One copy of the Documents shall be separately sealed and put in separate envelopes and marked as such.
 - (b) The envelopes containing the ORIGINAL and copies will be put in one sealed envelope and addressed
- 8.2 The inner and outer envelopes shall:
 - (a) Be addressed to the Employer at the address provided in the Pre-qualification Data;
 - (b) Bear the name and identification number of the contract as defined in the Pre-qualification Data; and
 - (c) Provide a warning not to open before the time and date for bid opening, as specified in the Pre-qualification Data.
- 8.3 If the outer envelope is not sealed and marked as above, the Employer will assume no responsibility for the misplacement or premature opening of the Pre-qualification Documents

E. DOCUMENTS OPENING AND EVALUATION

IB.9 PRE-QUALIFICATION DOCUMENTS OPENING

- 9.1 The Employer will open the Pre-qualification Documents, in the presence of bidders' representatives who choose to attend, at the time, date and location stipulated in the Pre-qualification documents. The bidders' representatives who are present shall sign a register evidencing their attendance.

PRE-QUALIFICATION DATA

- 1.1 Name and address of the Employer:**
REHABILITATION OF INFRASTRUCTURE IN SHEIKH MALTOON TOWN
MARDAN PHASE-II
- 1.2 Name of the Project & Summary of the Works:**

The REHABILITATION OF INFRASTRUCTURE IN SHEIKH MALTOON TOWN
MARDAN PHASE-II, including roads, parks, sewerage / drainage and water supply etc
works.
- 2. Bid language:**
English
- 3. Venue, time, and date for submission of Pre-qualification documents:**
As per NIT in newspaper.
- 4. Number of copies of the Bid to be completed and returned:**
One original plus one copy.
- 5. Submission of Pre-qualification Documents**
*Documents shall be submitted and evaluated as per procedure given in KPPRA
guidelines of procurement / given Evaluation Criteria.*
- 6. Employer's address for the purpose of Documents submission:**
Office of the Director, Urban Area Development Authority Mardan
- 6.1 Name and Number of the Contract:**
REHABILITATION OF INFRASTRUCTURE IN SHEIKH MALTOON TOWN
MARDAN PHASE-II
- 7. Deadline for submission of bids:**
As per NIT in Newspaper
- 8. Evaluation and Comparison of Documents**

*All Documents shall be evaluated in accordance with the evaluation criteria and other
terms and conditions set forth in the prescribed Pre-qualification documents. A
Technical Evaluation criteria.*

TECHNICAL EVALUATION CRITERIA

S.No	Description	Maximum Marks
1	EXPERIENCE	35
i)	Executed Projects Similar nature atleast 03 Work Orders particularly including Sewerage / Drainage system, along with completion Certificate each cost @ Rs.250 (M) in last 10 Years (06 marks Per Project) Note: In case of completion certificate missing the same project will not be considered for evaluation.	18
ii)	Similar nature Present Work Load atleast 03 Work Orders particularly including Sewerage / Drainage system, along with Performance Certificate each cost @ Rs.250 (M) (04 marks Per Project) Note: In case of performance certificate missing the same project will not be considered for evaluation.	12
iii)	Enlistment record with Government Organizations & other agencies in Category C-1 & above or equivalent.	5
2	FINANCIAL STATUS	20
i)	Currently dated Credit Facility offered by the Bank, @ Rs.450 Million. (Scheduled AA rating)	10
ii)	Income Tax Return for the last 3 years including the most recent submission (1.66 marks for each year)	5
iii)	Audited reports with Annual Turnover for the last 3 years (1.66 marks for the year having equal or more than 500 M)	5
3	EQUIPMENTS	20
i)	Dumper Trucks / trolley = 06	2
ii)	Concrete Mixer Machine = 04	2
iii)	Hand Roller / Vibro Compactor = 06	1
iv)	Water Browsers = 02	1
v)	JCB Backhoe / excavator = 03	6
vi)	RCC Pipes Factory	3
vii)	Concrete Vibrator = 04	1
viii)	Survey Equipment / Total Station = 02	2
ix)	Compressor + Tools Kits	1

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x)	Diesel Generator = 02	1
4	PERSONNEL	20
i)	Project Manager 02 Nos, BE Civil (PEC Registered) with 15 Years Experience	4
ii)	Transportation Engineer, MS Transportation (PEC Registered) 05 Years Experience	3
iii)	Planning Engineer, BE Civil/PMI Certification (PEC Registered) with 10 Years Experience	3
iv)	Site Engineers, 6 Nos. BE Civil (PEC Registered & PEC Supervisory Certificate must me attached) with 05years/Associate Eng. with 10 years' Experience	3
v)	QA/QC Engineer, BE Civil (PEC Registered) with 08 years/Associate Eng. with 15 years' Experience	3
vi)	Materials Engineer, BE Civil with 15 years'/Associate Eng. With 20 years' experience.	2
vii)	Surveyor 04 Nos, Associate Eng. with 10 years' Experience	2
5	OTHERS	05
i)	Proof of Managerial Capability	3
ii)	Proof of exceptional performance in similar nature projects in last 05 years	2
Total Marks		100

For each bidder, it is essential to obtain minimum 70% total marks and minimum 50% marks in each category of the criteria, points to be technically qualified and eligible for opening of his financial proposal.

Mandatory Required:

- The Contractor must clearly mention the “NAME OF WORK” against which he applies
- Each page of the pre-qualification Documents (clear & readable) of the Applicant must be signed and stamped by the duly authorized representative of the Applicant
- Valid registration with Pakistan Engineering Council (PEC) with relevant codes of specialization CE-09 and in relevant category (C-1 and above) with valid certificate for Year 2021-22
- Register with KPRA & FBR with active status
- Affidavit of “Non-blacklisting” on stamp paper (original) prepared within the current month for submission of prequalification documents
- The Contractor should have own Asphalt Plant and other relevant Road Machinery and Equipments with owner documents. (must be provide documentary proof)

REHABILITATION OF INFRASTRUCTURE IN SHEIKH MALTOON TOWN MARDAN PHASE-II

- The contractor should provide proof of non-involvement in any Court case with the Department.
- The Contractor should provide the ownership documents of the fleet (Vehicles & Machinery), purchase receipt in case of ownership of equipments / machinery, or hire Agreement for at-least three years in case the equipments/machinery is hired/leased. The equipments list must be provided on original stamp paper.

Note: The Documents provided by the contractor will be thoroughly checked and the Firm providing fake documents shall be recommended for blacklisting under relevant clause of FIDIC / PEC.

Further the Client and Consultant reserve the rights to verify the same physically on site or at the custody of the bidder.

METHOD OF PERFORMING THE WORK

[The Bidder is required to submit a narrative outlining the method of performing the Work.

The narrative should indicate in detail and include but not be limited to:

1. Organization Chart indicating head office and field office personnel involved in management and supervision, engineering, equipment maintenance and purchasing.
2. Mobilization in Pakistan, the type of facilities including personnel accommodation, office accommodation, provision for maintenance and for storage, communications, security and other services to be used.
3. The method of executing the Works, the procedures for installation of equipment and machinery and transportation of equipment and materials to the site.]

LIST OF MAJOR EQUIPMENT – RELATED ITEMS

The Bidder will provide on Sheet 2 of this Appendix a list of all major equipment and related items, under separate heading for items owned, to be purchased or to be arranged on lease by him to carry out the Works. The information shall include make, type, capacity, and anticipated period of utilization for all equipment which shall be in sufficient detail to demonstrate fully that the equipment will meet all requirements of the Specifications.

LIST OF MAJOR EQUIPMENT

Owned Purchased or Leased	Description of Unit (Make, Model, Year)	Capacity HP Rating	Details of current condition	Present Location or Source	Date of Delivery at Site	Period of Work
1	2	3	4	5	6	7
a. Owned						
b. To be Purchased						
c. To be arranged on Lease						

LIST OF SUBCONTRACTORS

I/We intend to subcontract the following parts of the Work to subcontractors. In my/our opinion, the subcontractors named hereunder are reliable and competent to perform that part of the work for which each is listed.

Enclosed are documentation outlining experience of subcontractors, the curriculum vitae and experience of their key personnel who will be assigned to the Contract, equipment to be supplied by them, size, location and type of contracts carried out in the past.

Part of Works (Give Details)	Subcontractor
1	2

F. Litigation History.

Years	Award for or against Applicant	Name of Client, cause of litigation and matter in dispute	Disputed Amount

(PROVISION OF AFFIDAVIT REGARDING THE AUTHENTICITY FOR PRE-QUALIFICATION DOCUMENTS)

CERTIFICATE

(Dated:)

It is certified that the data /documents/information submitted in our application for prequalification for the subject project is absolutely correct to best of our knowledge and we accept full responsibility for its accuracy

We understand that any false data/documents/information may result in disqualification of our firm at any stage.

Signature of Authorized Representative:_____

Name/Designation of Authorized Representative:_____

Designation of Authorized Representative:_____